

AGENDA SUMMARY PAGE
RECOMMENDING COMMITTEE MEETING OF: JANUARY 20, 2009

DEPARTMENT: CITY ATTORNEY

DIRECTOR: BRADFORD R. JERBIC

☐ Consent ☒ Discussion

SUBJECT:

Bill No. 2009-1 – Revises the composition of the Records Management Committee, and adopts the most recent version of the minimum records retention schedules for local governments in Nevada. Proposed by: Beverly K. Bridges, City Clerk

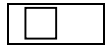
Fiscal Impact



No Impact



Augmentation Required



Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

This bill will update the composition of the City's Records Management Committee by adding members and providing additional flexibility for the designation of alternates. The bill will also adopt the most recent version of the minimum records retention schedules for local governments in Nevada.

RECOMMENDATION:

This bill should be submitted to a Recommending Committee for review, hearing and recommendation to the City Council for final action.

BACKUP DOCUMENTATION:

1. Bill No. 2009-1
2. Business Impact Statement

Motion made by DAVID W. STEINMAN to Approve as DO PASS

Passed For: 2; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, DAVID W. STEINMAN; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

Minutes:

CHIEF DEPUTY CITY ATTORNEY VAL STEED stated that bill would add two new seats to the Records Management Committee, the Director of Detention and Enforcement and the Municipal Court Administrator, and would allow for attendance by designees. He noted it would also update the City's records retention schedule and recommended approval.